



# TOWN OF HAYMARKET TOWN COUNCIL

## WORK SESSION ~ AGENDA ~

Denise Andrews, Interim Clerk  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

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Tuesday, April 11, 2017

4:00 PM

Council Chambers

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### **1. Call to Order**

### **2. Agenda Items**

A. FY2017/2018 Draft Budget Discussion

### **3. Adjournment**



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

**Kimberly L. Murray, CEcD, AICP**  
TOWN MANAGER

## MEMORANDUM

TO: Honorable Mayor and Town Council  
FROM: Kimberly L. Murray, Town Manager  
DATE: April 11, 2017  
SUBJECT: Draft FY2017-2018 Budget Presentation – Meeting #3

In preparation for the third budget work session on the FY2018 budget for the Town of Haymarket, you will find attached the same draft FY2018 budget and capital plan to review in advance. Although Council agreed to some revenue and expenditure placeholders, I would like to make all the changes after this meeting and then begin preparing some summary pieces to share with the public for the upcoming FY2018 Budget Public Hearing on May 1, 2017.

As mentioned at the April 3, 2017 meeting, I have included the summary The Berkeley Group prepared on surrounding communities fee schedule for building and zoning permit activities as well as our current fee schedule. Staff will review this material and along with the price increases proposed July 1, 2017 by our contracted building official and inspection company, Total Construction Solutions and make recommendations at the next meeting.

Please contact me with any questions.

15000 Washington St.  
 Haymarket, Virginia  
 703-753-2600



Building Official:  
 Joe Barbeau  
 Total Construction Solutions, LLC

## BUILDING FEE SCHEDULE

<b>Construction Permit Application:</b>	<b>Fees:</b>	<b>Notes:</b>
Non Refundable permit administration fee	\$25.00	Per permit
<b>Residential:</b>		
Residential Plan Review (New Construction)	\$300.00	Minimum Charge
Residential Permit (New Construction)	\$550.00	Includes Permit and six (6) inspections Additional inspections \$90.00 each
Residential Plan Review (Additions, Remodeling, Alterations)	\$100.00	Minimum Charge
Residential (Additions, Remodeling, Alterations)	\$400.00	Includes Permit and four (4) inspections Additional inspections: \$90.00 each
Residential (Decks)	\$200.00	Includes permit and two (2) inspections Additional inspections: \$90.00 each
Residential (Plumbing)	\$90.00	Per inspection
Residential (H/V/AC)	\$90.00	Per inspection
Residential (Electrical)	\$90.00	Per inspection
Residential (Fire)	\$90.00	Per inspection
Residential (Occupancy Permit)	\$100.00	
<b>Commercial:</b>		
Commercial Plan Review (new/additions)	\$350.00	Minimum Charge
Commercial (new/additions)	\$1,050.00	Includes Permit and ten (10) inspections Additional Inspections: \$90.00 each
Commercial Plan Review (tenant layout/alterations)	\$150.00	Minimum Charge
Commercial (tenant layout/alterations)	\$890.00	Includes Permit and eight (8) inspections Additional inspections: \$90.00 each
Commercial (Plumbing)	\$100.00	Per inspection
Commercial (H/V/AC)	\$100.00	Per inspection
Commercial (Electrical)	\$100.00	Per inspection
Commercial (Fire)	\$100.00	Per inspection
Commercial (Occupancy Permit)	\$150.00	

*NOTE: All commercial projects at or above \$200,000.00 in total construction budget viable to standard industry sources, will be charged 1% of total construction cost for all permitting and inspections fees. Plan review fees will not be included and will be charged according to the schedule above.*

**Amusement Devices:**

Small Mechanical ride or Inflatable amusement device	\$35.00	Per permit
Circular ride or flat-ride less than 20 feet in height	\$55.00	Per permit
Spectacular ride	\$75.00	Per permit
Coaster Ride	\$200.00	Per permit

*NOTE: If a private inspector is used for amusement devices inspections fee reductions of 75% will be implemented.*

Attachment: Council Work session Budget packet 4-11-17 (3123 : FY2017/2018 Draft Budget Discussion)

**Other Permits and Fees:**

Fire Marshal inspections (sprinklers, fire alarms)	\$150.00	Per inspection
Site inspection (storm sewer, water, sewer lines)	\$150.00	Per inspection
Code compliance inspection (requested by customer)	\$200.00	Per inspection
VA Department of Professional Services		2% of total permit fee (insp. & plan review)
Plan Review	\$150.00	Per hour
Code Modification Review (per structure/tenant space)	\$100.00	
Sign Permit (requires building & electrical permits)	\$100.00	
Pre-designed Meetings	\$90.00	Per hour
Reinstatement of Rescinded/Suspended Construction Permit	\$100.00	
Reassignment of Responsible Parties for Construction Permits	\$100.00	Per charge

*NOTE: Any work commenced prior to obtaining proper permits, the applicant will be responsible for acquiring the necessary permits, and all fees associated with those permits will be doubled.*

TOWN OF HAYMARKET DEVELOPMENT FEE SCHEDULE

Application Category	Application Type	Fee
Misc. Zoning Fees	Zoning Permit	\$50 Commercial \$25 Residential
	Readvertise Public Hearing	Cost of Advertising
	Zoning Administrator Determination	350 + TAR
	Renotify Property Owners	Cost of Re-Notification
Sign Permits	Permanent Signs	\$50
	Temporary Signs Requiring Permit	\$25
	Sign Plan	\$150
Certificate of Appropriateness	New Construction / Demolition	\$100/Application
	Exterior Alterations and Accessory Structures	\$25
	Signs	\$25
	Amendments to approved / disapproved applications	\$25
	Appeal to Council	\$25
Site Plan	Preliminary Site Plan	\$1,500 + TAR + TCP + ECR
	Final Site Plans	\$2,500 + \$95 per acre + TAR + ECR + TPR + TBO + E&S
	Re-submissions (2 + submissions)	\$350 + TAR
	Amendment / Revision to an Approved Site Plan	\$500 (minor) \$1,200 (major)
	Parking Lot Landscaping Modification / Alternate Landscape Screening	\$425 + Cost of Advertising
	Site Plan Waiver / Exception	\$100 Residential (SFD only) \$425 Non-Residential
	Other Required Plats and Deeds of Dedication	ECR + TAR + TPR
Subdivision	Sketch Plat	\$150 + ECR + TPR
	Preliminary Plat	\$1,750 + \$350/lot over 3 lots
	Final Plat	\$2,000 + \$50 per final lot + TAR
	Amendment / Revision to an Approved Subdivision	\$500 (minor) \$1,200 (major)
	Subdivision Requirement Waiver / Exception	\$425 + TAR
	Subdivision Plat Extension	\$200
	Boundary Line Adjustment / Lot Consolidation / Vacation of a Plat / Other Required Plats and Deeds of Dedication	\$425 + TAR
Grading Plan Review	Grading Plan	\$250
	One House Lot Grading Plan	\$150
Performance Bonds and As-Built Site Inspections	Bond Extension	\$250 per year
	Bond Reduction / Release	\$300 + ECR
	Additional Bond Inspections	\$200
	As-Built Submissions	\$300 + ECR
Land Use Applications	Zoning Map Amendment	\$3,000 for the first acre, \$1,500 each acre thereafter <i>(conforms to Comp Plan)</i>  \$4,000 for the first acre, \$2,000 per acre thereafter <i>(does not conform to the Comp Plan)</i>
	Zoning Text Amendment	\$2,500 + TAR
	Proffer Review	\$150 + TAR
	Comprehensive Plan Amendment	\$2,500 + TAR
	Special Use Permit - (Residential District)	\$500 \$200 In-home Businesses
	Special Use Permit (Commercial/Industrial District)	\$350 (no disturbance) \$1,500 (disturbance)
	Temporary Special Use	\$250 + cost of advertising
BZA Applications	Appeals of Admin Decision	\$350
	Interpretation of the Zoning Map	\$350
	Application for a Variance	350 + Cost of Advertising
	Approve or Revoke a Special Exception	\$350
Publications	Zoning Ordinance	\$45
	Zoning Map or other Official Map	N/A
	Subdivision Ordinance	\$15

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TAR - Town Attorney Review  
 ECR - Engineering Consultant Review  
 TPR - Town Planner Review  
 TBO - Town Building Official

TOWN OF HAYMARKET DEVELOPMENT FEE SCHEDULE

Application Category	Application Type	Fee
	Comprehensive Plan	\$45
Business License Fees		<b>There is a minimum Fee of \$35 for a business license application or renewal</b>
	Contractors	\$.15/\$100 Gross Receipts
	Retail/Restaurant Merchant	\$.10/\$100 Gross Receipts
	Real Estate (includes Property Management)	\$.30/\$100 Gross Receipts
	Whole Sale Merchant	\$.05/\$100 purchases
	Financial Services	\$.30/\$100 Gross Receipts
	Personal Service	\$.10/\$100 Gross Receipts
	Repair Service	\$.10/\$100 Gross Receipts
	Business Service	\$.10/\$100 Gross Receipts
	Manufacturer	Exempt
	Professional Service	\$.30/\$100 Gross Receipts
	Carnival	\$500 Flat Fee
	Itinerant Merchant	\$500 Flat Fee

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Application	Haymarket	Leesburg	Purcellville	Herndon	Vienna	Manassas	Falls Church
<b>Miscellaneous Zoning Fees</b>							
Zoning Permit - Non-Residential	\$50	\$300 for new construction; \$50 for additions/ alterations	New construction - \$250; Additions/alterations - \$150; Construction trailers - \$300/year; Demolition - \$150	\$25 (Zoning Inspection Permit)	N/A	\$50	Fences - \$55; Temporary stand/sales facility - \$90
Zoning Permit - Residential	\$25	\$350 for new construction; \$50 for additions/alterations; \$30 for accessory structure	New construction - \$200; Additions/alterations - \$75; Accessory structures - \$50-\$75 Construction trailers - \$300/year; Demolition - \$150	\$25 (Zoning Inspection Permit)	N/A	\$50; Home occupations and home child care - \$25	Fences - \$55; Temporary stand/sales facility - \$90
Readvertise Public Hearing	Cost of Ad	N/A	Cost of ad, up to \$500	N/A	N/A	Cost of ad	\$385
Zoning Administrator Determination	\$350	\$150 (zoning certification letter)	\$150	Zoning Verification Letter - SFD properties - \$50; Non-SFD properties - \$300	\$250	\$250	\$400
Renotify Property Owners	Cost of Re-Notification	N/A	\$150	N/A	N/A	N/A	\$330
<b>Sign Permits</b>							
Sign Permit - Permanent	\$50	\$40 per sign	1-10 sq ft - \$75; 11-30 sq ft - \$100; >30 sq ft - \$150	N/A	\$95	\$53.50 per sign	\$145
Sign Permit - Temporary	\$25	\$35 per sign	\$35	N/A	\$95	\$50	\$165
Sign Plan	\$150	N/A	\$50 (amendment)	N/A	N/A	N/A	\$220 (AAB review)
<b>Certificate of Appropriateness</b>							
Certificate of Appropriateness - New Construction/Demolition	\$100	\$500 for new construction; \$50 for demo	New construction & additions - \$350; Demo - \$75	\$150	\$200 (ARB review)	\$500	\$220 (Architectural Advisory Board review)
Certificate of Appropriateness - Ext. Alterations/Acc. Structures	\$25	\$100 for addition to primary; \$25 for addition to accessory; \$25 for	Exterior alterations - \$250; Accessory structures - \$50	\$150	\$100 (ARB review of existing development)	\$250	N/A
Certificate of Appropriateness - Signs	\$25	\$25	N/A	\$75	N/A	\$100	\$110; Comprehensive Sign Plans - \$220 (AAB review)
Certificate of Appropriateness - Amendment	\$25	N/A	\$100	\$75	N/A	N/A	N/A
Certificate of Appropriateness - Appeal to Council	\$25	\$25	\$250	N/A	N/A	N/A	N/A
<b>Site Plans</b>							
Site Plan - Preliminary	\$1,500	\$10,000 + \$200/acre + Inspection fees. Minor - \$5,500 + \$200/acre + Inspection fees. Mini - \$3,500 + Inspection fees	\$2,000 + Engineering consultant review (ECR), not to exceed \$2,500	N/A	N/A	N/A	N/A
Site Plan - Final	\$2,500 + \$95/acre	\$2,500	\$2,500 + 2% of bonded improvement value + ECR, not to exceed \$2,500	Major - \$2,000 + \$250 per quarter acre. Minor - \$200 per sheet. Single \$200 per sheet	\$2,000 + \$30 for each 1,000 square feet of gross floor area of new	\$330 Base fee (\$250 for level 2 minor) + area review (\$17.60-\$52.80/sq ft) +	\$3,850 + \$55 per dwelling unit/1,000 sq. ft. gross commercial floor area +
Re-submissions	\$350 (2+ submissions)	\$5,000, \$3,500 (Minor), \$2,500 (Mini) each after second submission	2nd and subsequent - \$500 + ECR, not to exceed \$1,500		N/A	On 3rd and 5th review and submission: Fewer than 3 comments - \$330; 3-6 significant comments - \$550; 7 or more significant comments - \$770	N/A
Parking Lot Landscaping Modification/Alternate Landscape Screening	\$425 + Cost of Advertising	N/A	N/A	N/A	\$300	N/A	N/A
Site Plan Waiver/Exception	\$100 (Residential); \$425 (Non-Residential)	Residential - \$500 + Inspection costs; \$250 per submission after 2. Non-residential - \$1,500 + Inspection costs; \$750 per submission after 2	N/A	\$200 each	N/A	\$300 (DSCM waiver request)	\$275
<b>Subdivisions</b>							
Subdivision - Sketch Plat	\$150	N/A	\$250 (Pre-application review)	\$0	N/A	N/A	N/A
Subdivision - Preliminary Plat	\$1,750 + \$350/lot over 3 lots	\$7,500 + \$200/lot; \$1,500 per resubmission after 2	\$2,500 + \$100/lot + ECR, not to exceed \$2,500	1-5 lots - \$750 + \$30/lot; 6-10 lots - \$1,000 - \$30/lot; more than 10 lots - \$1,500 + \$30/lot. Resubmissions - \$200 per sheet changed	\$3,000 + \$150/lot	Base fee (\$330) + \$11/lot	\$1,650 + \$55/lot
Subdivision - Final Plat	\$2,000 + \$50/lot	Residential - \$3,500 + \$120/lot; \$1,500 per resubmission after 2. Non-residential - \$3,500 + \$240/lot; \$750	\$1,500 + \$100/lot	\$300 + \$30/lot	\$3,000 + \$150/lot	Base fee (\$330) + \$44/lot + area review (\$17.60-\$52.80/sq ft) + erosion fee (\$55 + \$11/ac) + utilities	\$1,650 + \$55/lot

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Application	Haymarket	Leesburg	Purcellville	Herndon	Vienna	Manassas	Falls Church
Subdivision Waiver/Exception	\$425	N/A	\$500 for one; \$250 for each additional in same application, plus cost of public hearing, if required	\$200 per section	N/A	N/A	N/A
Subdivision Plat Extension	\$200	N/A	N/A	\$200	\$300 (Reapproval of expired plats)	N/A	\$1,650
Boundary Line Adjustment Plat	\$425	\$1,250 (single owner); \$1,750 (multiple owners). \$275 per resubmission after 2	\$250 for single party; \$500 for 2 or more parties + Town Attorney review, not to exceed \$300	\$250	\$150	N/A	\$550
Boundary Line Vacation/Lot Consolidation Plat	\$425	\$1,000; \$275 per resubmission after 2	\$250 for single party; \$500 for 2 or more parties + Town Attorney review, not to exceed \$300	\$250	\$150	N/A	\$550
Easement/Right-of-Way Dedication Plat	\$425	\$2,500; \$500 per resubmission after 2	\$500+\$50 per lot + Town Attorney review	\$200	\$150	N/A	N/A
Vacation of a Plat	\$425	\$150	\$500+\$50 per lot + Town Attorney review	\$150	\$150	N/A	\$600 (ROW vacations)
Amendment/Revision to Approved Plan/Subdivision	\$500 (minor); \$1,200 (major)	Correction Plat - \$1,500 + \$50/lot; \$315 per resubmission after 2	\$300 + ECR cost, not to exceed \$1,500 (Preliminary Plats only)	\$200	\$300	\$44/lot	Administrative review - \$1,100. Planning Commission review - \$1,650 (minor); \$2,750 (major)
<b>Grading Plan Review</b>							
Grading Plan	\$250	\$1,500 + \$250/disturbed acre	\$500 + \$20/acre + ECR cost, not to exceed \$1,500. Resubmissions - \$250 + ECR cost, not to exceed \$1,000	\$200	N/A	\$150 (when submitted with site plan/subdivision)	N/A
Residential Lot Grading Plan	\$150	N/A	N/A	N/A	N/A	N/A	N/A
<b>Performance Bonds &amp; Inspections</b>							
Performance Bond Extension	\$250/year	\$500	\$250/year	\$250	N/A	Prior to expiration - \$1,000; After expiration - \$1,500	N/A
Performance Bond Reduction	\$300	\$900	For bonds \$3,500 or larger - \$350 + ECR cost + \$100 for each inspection over 1. Bonds under \$3,500 - \$250 + \$100 for each inspection over 1.	\$600	N/A	Prior to expiration - \$1,000; After expiration - \$1,501	N/A
Performance Bond Release	\$300	\$1,800	For bonds \$3,500 or larger - \$350 + ECR cost + \$100 for each inspection over 2. Bonds under \$3,500 - \$250 + \$100 for each inspection over 2.	\$600	N/A	N/A	N/A
Additional Bond Inspections	\$200	N/A	See Bond Release/Reduction	N/A	N/A	N/A	N/A
As-Built Plan Submissions	\$300	N/A	\$300 + ECR cost, not to exceed \$1,000 in aggregate; \$100 per inspection after 1st	\$50 per sheet	\$400	N/A	N/A
<b>Land Use Applications</b>							
Zoning Map Amendment/Rezoning	Conforms to Comp Plan-\$3,000 for first acre; \$1,500 each acre after. Doesn't conform to Comp Plan-\$4,000 for first acre; \$2,000 for each acre after	Up to 10 acres-\$16,000; More than 10 acres-\$32,000; \$1,200 for each submission over 3. Proffer amendments - \$10,000	0-5 acres - \$2,500; 5-10 acres - \$3,500; 10-25 acres - \$6,500; 25-100 acres - \$7,500; >100 acres - \$8,500 + \$25 each additional acre. Proffer amendments - \$5,000	\$5000 + \$250 per quarter acre. Proffer amendments - \$300	\$12,000	Ag & Residential - \$500 + \$50/acre Commercial & Industrial - \$1,000 + \$50/acre; Planned & City Center Districts - \$1,500 + \$50/acre. Proffer amendment - 50% of initial application fee	Conditional rezoning - \$3,850 + \$110/1,000 sq. ft. of land. All other rezonings - \$3,330 + \$110/1,000 sq. ft. of land
Zoning Text Amendment	\$2,500	\$1,250 per code section modified	\$2,500	Change in permitted uses, density, open space, parking and landscaping - \$1,000. Greater than 100 words, other than listed above - \$500. Less than 100 words, other than listed above - \$250	N/A	N/A	\$1,650
Proffer Review	\$150	N/A	N/A	N/A	N/A	N/A	N/A
Comprehensive Plan Amendment	\$2,500	\$5,600	\$2,500	\$1,000	N/A	N/A	\$1,650 + \$55/1,000 sq. ft. of land area (Future Land Use map amendments only)
Special/Conditional Use Permits; Special Exception Permits	Residential - \$500 (\$200 for in home business). Commercial/Industrial - \$350 (no disturbance); \$1,500 (disturbance)	\$10,000 per buildings over 10,000 sq ft; \$7,500 per buildings up to 9,999 sq ft; \$1,200 per submission over 3. \$1,000 for non-profits; \$500 for accessory structures to dwellings	\$2,000	Residential, education, govt, institutional, community service uses, and non-residential uses w/no site or building alterations - \$300. Non-residential uses w/alterations - \$1,500	Residential - \$500 Commercial - \$1,000	A-1, R-1 through R-5 - \$500; B-1, B-2, B-4, I-1, & I-2 - \$1,000; R-6, R-7, B-3, B-3.5, & PMD - \$1,500 Home Businesses - \$200 Condition Amendment - 50% of initial application fee	Residential - \$550; Non-residential - \$1,650; Home day care/In-home education services - \$220

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Application	Haymarket	Leesburg	Purcellville	Herndon	Vienna	Manassas	Falls Church
Temporary Special Use	\$250	\$250	N/A	N/A	N/A	\$50	N/A
<b>BZA Applications</b>							
BZA - Appeal of ZA Determination	\$350	\$350	\$500 + Cost of Ad, up to \$500	\$100	\$500	\$500	\$300
BZA - Interpretation of Zoning Map	\$350	N/A	N/A	N/A	\$500	N/A	N/A
BZA - Variance Application	\$350 + Cost of Ad	\$350	\$500 + Cost of Ad, up to \$500	Single variance - \$100; additional \$25 each	\$500	\$500	Single-family residential - \$550; All others - \$1,650 + \$550 for each additional code section
BZA - Approve/Revoke Special Exception	\$350	\$250	\$500 + Cost of Ad, up to \$500	N/A	N/A	N/A	N/A
<b>Publications</b>							
Copy of Zoning Ordinance	\$45	\$12	Unbound - \$25; Bound - \$40	N/A	N/A	N/A	N/A
Copy of Zoning Map or other Official Map	\$0	\$10	Small (up to 11x17) - \$5 Large (larger than 11x17) - \$25	N/A	N/A	N/A	N/A
Copy of Subdivision Ordinance	\$15	N/A	\$10	N/A	N/A	N/A	N/A
Copy of Comprehensive Plan	\$45	N/A	Paper - \$45; CD - \$5	N/A	N/A	N/A	N/A

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	2015 Actual	2016 Actual	2017 Budget	Difference	2018 Budget	Percentage Change
<b>REVENUES</b>						
<b>3110 - GENERAL PROPERTY TAXES</b>						
Real Estate - Current	299,660.74	287,862.44	292,000.00	\$ 6,000.00	\$ 298,000	2.0%
Public Service Corp RE Tax				\$ -	\$ -	0.0%
Public Service Corp RE Tax - Other	8,341.62	10,080.19	10,000.00	\$ -	\$ 10,000	0.0%
<b>Total Public Service Corp RE Tax</b>	<b>8,341.62</b>	<b>10,080.19</b>	<b>10,000.00</b>	<b>-</b>	<b>\$ 10,000</b>	<b>0.0%</b>
Interest - All Property Taxes	190.48		-	\$ -	\$ -	0.0%
Penalties - All Property Taxes		304.79	-	\$ -	\$ -	0.0%
Penalties - All Property Taxes - Other		681.97	-	\$ -	\$ -	0.0%
<b>Total Penalties - All Property Taxes</b>		<b>681.97</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
Personal Property Tax	444.50	-	-	\$ -	\$ -	0.0%
Uncollected Tax Write Offs	(5,359.27)	-	-	\$ -	\$ -	
<b>Total 3110 - GENERAL PROPERTY TAXES</b>	<b>303,278.07</b>	<b>298,929.39</b>	<b>302,000.00</b>	<b>6,000.00</b>	<b>\$ 308,000</b>	<b>1.9%</b>
<b>3120 - OTHER LOCAL TAXES</b>					\$ -	
Bank Stock Tax	57,547.00	39,338.75	50,000.00	\$ (22,000.00)	\$ 28,000	-78.6%
Business License Tax	174,497.42	175,320.47	175,000.00	\$ 5,000.00	\$ 180,000	2.8%
Cigarette Tax	250,634.54	213,739.50	220,000.00	\$ (30,000.00)	\$ 190,000	-15.8%
Consumer Utility Tax	128,330.44	140,467.36	130,000.00	\$ -	\$ 130,000	0.0%
Meals Tax - Current	476,319.69	457,125.14	550,000.00	\$ 50,000.00	\$ 600,000	8.3%
Sales Tax Receipts	149,903.94	152,690.60	150,000.00	\$ -	\$ 150,000	0.0%
Penalties (Non-Property)	298.01	5,854.33	-	\$ -	\$ -	
Interest (Non-Property)	21.52	37.31	-	\$ -	\$ -	
<b>Total 3120 - OTHER LOCAL TAXES</b>	<b>1,237,552.56</b>	<b>1,184,573.46</b>	<b>1,275,000.00</b>	<b>3,000.00</b>	<b>\$ 1,278,000</b>	<b>0.2%</b>
<b>3130 - PERMITS,FEES &amp; LICENESES</b>					\$ -	
Application Fees	2,300.00	2,625.00	1,200.00	\$ 1,500.00	\$ 2,700	55.6%
Inspection Fees	12,630.00	13,380.00	15,000.00	\$ -	\$ 15,000	0.0%
Motor Vehicle Licenses	1,955.00	2,183.00	1,900.00	\$ -	\$ 1,900	0.0%
Occupancy Permits	200.00	550.00	600.00	\$ -	\$ 600	0.0%
Other Planning & Permits	42,778.16	25,964.70	30,000.00	\$ 40,000.00	\$ 70,000	57.1%
<b>Total 3130 - PERMITS,FEES &amp; LICENESES</b>	<b>59,863.16</b>	<b>44,702.70</b>	<b>48,700.00</b>	<b>41,500.00</b>	<b>\$ 90,200</b>	<b>46.0%</b>
<b>3140 - FINES &amp; FORFEITURES</b>					\$ -	
Fines	50,799.05	61,961.33	50,000.00	\$ -	\$ 50,000	0.0%
<b>Total 3140 - FINES &amp; FORFEITURES</b>	<b>50,799.05</b>	<b>61,961.33</b>	<b>50,000.00</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>0.0%</b>
<b>3150 - REVENUE - USE OF MONEY</b>					\$ -	
Earnings on VACO/VML Investment	296.90	4,795.09		\$ -	\$ -	
Interest on Bank Deposit	38.81	863.02	10,000.00	\$ -	\$ 10,000	0.0%
Interest on Bank Deposits	3,122.31	13,088.44		\$ -	\$ -	
<b>Total 3150 - REVENUE - USE OF MONEY</b>	<b>3,458.02</b>	<b>18,746.55</b>	<b>10,000.00</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>0.0%</b>
<b>3151 - RENTAL (USE OF PROPERTY)</b>					\$ -	
<b>Total 3151 - RENTAL (USE OF PROPERTY)</b>	<b>188,991.34</b>	<b>163,790.24</b>	<b>189,200.00</b>	<b>(57,864.92)</b>	<b>\$ 131,335</b>	<b>-44.1%</b>

Attachment: Budget 2018\_ DRAFT\_3-30-17 (3123 : FY2017/2018 Draft Budget Discussion)

	2015 Actual	2016 Actual	2017 Budget	Difference	2018 Budget	Percentage Change
<b>3160 · CHARGES FOR SERVICES</b>				\$ -	\$ -	
FOIA Receipts	314.50	-	-	\$ -	\$ -	
Security	1,071.63	-	-	\$ -	\$ -	
Public Safety	-	500.00	-	\$ -	\$ -	
Donation/Grants	-	-	-	\$ -	\$ -	
<b>Total Public Safety</b>	<b>1,071.63</b>	<b>500.00</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total 3160 · CHARGES FOR SERVICES</b>	<b>1,386.13</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>3165 · REVENUE - TOWN EVENTS</b>				\$ -	\$ -	
Revenue - Town Events	6,925.00	28,033.17	40,000.00	\$ 25,000.00	\$ 65,000	38.5%
<b>Total 3165 · REVENUE - TOWN EVENTS</b>	<b>6,925.00</b>	<b>28,033.17</b>	<b>40,000.00</b>	<b>25,000.00</b>	<b>\$ 65,000</b>	<b>38.5%</b>
<b>3180 · MISCELLANEOUS</b>				\$ -	\$ -	
Citations & Accident Reports	2,185.00	2,610.00	1,900.00	\$ -	\$ 1,900	0.0%
Miscellaneous	1,703.64	233.48	-	\$ -	\$ -	
Recovered Costs- Private Events	-	-	-	\$ -	\$ -	
Recovered Costs- Private Events - Other	10,143.60	900.00	-	\$ -	\$ -	
<b>Total Recovered Costs- Private Events</b>	<b>10,143.60</b>	<b>900.00</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	
Sale of Salvage & Surplus	650.00	5.00	-	\$ -	\$ -	
<b>3180 · MISCELLANEOUS - Other</b>	<b>152.28</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total 3180 · MISCELLANEOUS</b>	<b>14,834.52</b>	<b>3,748.48</b>	<b>1,900.00</b>	<b>-</b>	<b>\$ 1,900</b>	<b>0.0%</b>
<b>32 · REVENUE FROM COMMONWEALTH</b>				\$ -	\$ -	
599 Law Enforcement Grant	28,368.00	28,368.00	28,000.00	\$ -	\$ 28,000	0.0%
AG - Asset Forfeiture Grant	1,500.75	-	-	\$ -	\$ -	
Car Rental Reimbursement	4,728.15	4,988.55	5,500.00	\$ -	\$ 5,500	0.0%
Communications Tax	126,113.78	121,902.18	120,000.00	\$ -	\$ 120,000	0.0%
Department of Fire Programs	10,000.00	10,000.00	10,000.00	\$ -	\$ 10,000	0.0%
Other	-	549.23	-	\$ -	\$ -	
Personal Property Tax Reimburse	18,626.97	18,626.97	18,500.00	\$ -	\$ 18,500	0.0%
Railroad Rolling Stock	1,473.26	1,514.70	1,500.00	\$ -	\$ 1,500	0.0%
State Disaster Recovery Funds	2,958.12	-	-	\$ -	\$ -	
<b>32 · REVENUE FROM COMMONWEALTH - Other</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total 32 · REVENUE FROM COMMONWEALTH</b>	<b>193,769.03</b>	<b>185,949.63</b>	<b>183,500.00</b>	<b>-</b>	<b>\$ 183,500</b>	<b>0.0%</b>
<b>33 · REVENUE FROM FEDERAL GOVERNMENT</b>				\$ -	\$ -	
DMV Grant - Federal	968.43	2,160.21	-	\$ -	\$ -	
FEMA Emergency Response Funds	14,998.96	-	-	\$ -	\$ -	
CABOOSE ENHANCEMENT GRANT	-	18,346.90	-	\$ 9,359.00	\$ 9,359	100.0%
PEDESTRIAN IMPROVEMENT GRANT	62,300.00	58,270.00	365,000.00	\$ (156,400.00)	\$ 208,600	-75.0%
SAFETY LU/MAP 21 GRANT	615,075.22	-	-	\$ -	\$ -	
<b>33 · REVENUE FROM FEDERAL GOVERNMENT - Oth</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total 33 · REVENUE FROM FEDERAL GOVERNMENT</b>	<b>693,342.61</b>	<b>78,777.11</b>	<b>365,000.00</b>	<b>(147,041.00)</b>	<b>\$ 217,959</b>	<b>-67.5%</b>
<b>35 · TRANSFER FROM GENERAL FUND</b>				\$ (273,360.00)	\$ -	
<b>TOTAL REVENUE</b>	<b>2,754,199.49</b>	<b>2,069,712.06</b>	<b>2,738,660.00</b>	<b>(402,765.92)</b>	<b>\$ 2,335,894</b>	<b>-17.2%</b>
Gross Revenue	2,754,199.49	2,069,712.06	2,738,660.00	\$ (402,765.92)	\$ 2,335,894	-17.2%

Attachment: Budget 2018\_ DRAFT\_3-30-17 (3123 : FY2017/2018 Draft Budget Discussion)

	2015 Actual	2016 Actual	2017 Budget	Difference	2018 Budget	Percentage Change
<b>EXPENDITURES</b>					\$ -	
01 - ADMINISTRATION					\$ -	
11100 - TOWN COUNCIL					\$ -	
Convention & Education	4,681.89	3,924.40	4,000.00	\$ -	\$ 4,000	0.0%
FICA/Medicare	1,383.51	1,822.62	2,000.00	\$ -	\$ 2,000	0.0%
Meals and Lodging	2,368.66	2,912.29	2,500.00	\$ -	\$ 2,500	0.0%
Mileage Allowance	543.85	699.09	750.00	\$ -	\$ 750	0.0%
Salaries & Wages - Regular	27,100.00	22,725.00	32,100.00	\$ -	\$ 32,100	0.0%
Town Elections	-	989.15	1,200.00	\$ -	\$ 1,200	0.0%
Unemployment Insurance	173.71	207.36	-	\$ -	\$ -	
<b>Total 11100 - TOWN COUNCIL</b>	<b>36,251.62</b>	<b>33,279.91</b>	<b>42,550.00</b>	<b>-</b>	<b>\$ 42,550</b>	<b>0.0%</b>
12110 - TOWN ADMINISTRATION					\$ -	
Salaries/Wages-Regular	190,033.56	264,147.31	260,500.00	\$ 88,500.00	\$ 349,000	25.4%
Salaries/Wages - Overtime	8,461.37	8,300.38	10,000.00	\$ (10,000.00)	\$ -	
Salaries/Wages - Part Time			-	\$ -	\$ -	
Sa Salaries/Wages - Part Time - Other	87,237.75	65,791.25	65,000.00	\$ (60,000.00)	\$ 5,000	-1200.0%
<b>Total Salaries/Wages - Part Time</b>	<b>87,237.75</b>	<b>65,791.25</b>	<b>65,000.00</b>	<b>(60,000.00)</b>	<b>\$ 5,000</b>	<b>-1200.0%</b>
FICA/Medicare	30,107.69	25,817.04	28,500.00	\$ -	\$ 28,500	0.0%
VRS	16,776.74	16,098.25	14,000.00	\$ 7,000.00	\$ 21,000	33.3%
Health Insurance	38,863.53	49,724.63	57,000.00	\$ 17,150.00	\$ 74,150	23.1%
Life Insurance	3,238.37	3,136.39	3,500.00	\$ -	\$ 3,500	0.0%
Disability Insurance	1,681.66	2,149.76	2,600.00	\$ -	\$ 2,600	0.0%
Unemployment Insurance	3,820.11	1,048.48	2,800.00	\$ -	\$ 2,800	0.0%
Worker's Compensation	360.68	543.55	400.00	\$ -	\$ 400	0.0%
Gen Property/Liability Ins.	8,478.00	10,689.00	16,000.00	\$ -	\$ 16,000	0.0%
Accounting Services						
Accounting Services - Other	10,884.87	10,217.65	8,000.00	\$ 3,000.00	\$ 11,000	27.3%
<b>Total Accounting Services</b>	<b>10,884.87</b>	<b>10,217.65</b>	<b>8,000.00</b>	<b>3,000.00</b>	<b>\$ 11,000</b>	<b>27.3%</b>
Cigarette Tax Administration	6,373.40	5,712.08	5,500.00	\$ -	\$ 5,500	0.0%
Printing & Binding	12,602.05	14,742.27	15,000.00	\$ -	\$ 15,000	0.0%
Advertising	10,262.20	10,649.00	12,000.00	\$ -	\$ 12,000	0.0%
Computer, Internet & Website Svc	20,951.02	18,819.88	15,000.00	\$ 15,000.00	\$ 30,000	50.0%
Postage	2,975.18	3,799.56	4,000.00	\$ -	\$ 4,000	0.0%
Telecommunications	7,341.39	6,179.54	6,000.00	\$ -	\$ 6,000	0.0%
Mileage Allowance	2,189.19	2,453.98	2,500.00	\$ -	\$ 2,500	0.0%
Meals & Lodging	4,209.81	3,432.94	4,000.00	\$ 2,000.00	\$ 6,000	33.3%
Convention & Education	2,854.00	12,797.30	10,000.00	\$ (2,000.00)	\$ 8,000	-25.0%
Miscellaneous	468.68	15.23	-	\$ -	\$ -	
Discretionary Fund		1,419.51	2,000.00	\$ 500.00	\$ 2,500	20.0%
Books, Dues & Subscriptions	4,014.56	6,030.45	15,000.00	\$ -	\$ 15,000	0.0%
Office Supplies	5,713.30	3,401.33	4,000.00	\$ -	\$ 4,000	0.0%
Capital Outlay-Machinery/Equip	18,888.51	9,997.00	-	\$ 7,000.00	\$ 7,000	
66900 - Reconciliation Discrepancies	317.75	0.03	-	\$ -	\$ -	

Attachment: Budget 2018\_ DRAFT 3-30-17 (3123 : FY2017/2018 Draft Budget Discussion)

	2015 Actual	2016 Actual	2017 Budget	Difference	2018 Budget	Percentage Change
<b>Total 12110 - TOWN ADMINISTRATION</b>	<b>499,105.37</b>	<b>557,113.79</b>	<b>563,300.00</b>	<b>68,150.00</b>	<b>\$ 631,450</b>	<b>10.8%</b>
12210 - LEGAL SERVICES					\$ -	
Legal Services	140,027.35	138,384.23	90,000.00		\$ 90,000	0.0%
<b>Total 12210 - LEGAL SERVICES</b>	<b>140,027.35</b>	<b>138,384.23</b>	<b>90,000.00</b>	<b>-</b>	<b>\$ 90,000</b>	<b>0.0%</b>
12240 - INDEPENDENT AUDITOR					\$ -	
Auditing Services	15,950.00	16,150.00	16,500.00		\$ 16,500	0.0%
<b>Total 12240 - INDEPENDENT AUDITOR</b>	<b>15,950.00</b>	<b>16,150.00</b>	<b>16,500.00</b>	<b>-</b>	<b>\$ 16,500</b>	<b>0.0%</b>
<b>Total 01 - ADMINISTRATION</b>		<b>744,927.93</b>	<b>712,350.00</b>	<b>68,150.00</b>	<b>\$ 780,500</b>	<b>8.7%</b>
<b>03 - PUBLIC SAFETY</b>					\$ -	
31100 - POLICE DEPARTMENT					\$ -	
Salaries & Wages - Regular	403,303.72	401,598.01	398,000.00	\$ (26,890.41)	\$ 371,110	-7.2%
Salaries & Wages - OT Regular	8,005.67	11,893.46	9,000.00	\$ -	\$ 9,000	0.0%
Salaries & Wages - OT Premium	-	-	4,100.00	\$ -	\$ 4,100	0.0%
Salaries & Wages - Holiday Pay	-	-	11,000.00	\$ -	\$ 11,000	0.0%
Salaries & Wages - Part Time	8,979.72	12,108.33	14,000.00	\$ -	\$ 14,000	0.0%
FICA/MEDICARE	23,230.42	32,180.87	34,000.00	\$ (2,875.81)	\$ 31,124	-9.2%
VRS	11,782.31	21,338.74	41,000.00	\$ (2,810.87)	\$ 38,189	-7.4%
Health Insurance	74,305.04	72,305.05	74,000.00	\$ (11,000.00)	\$ 63,000	-17.5%
Life Insurance	2,239.58	4,459.23	5,200.00	\$ (551.97)	\$ 4,648	-11.9%
Disability Insurance	2,170.06	2,235.29	2,300.00	\$ (436.44)	\$ 1,864	-23.4%
Unemployment Insurance	1,870.36	540.77	2,000.00	\$ (363.20)	\$ 1,637	-22.2%
Workers' Compensation Insurance	7,088.32	9,937.45	12,000.00	\$ (50.00)	\$ 11,950	-0.4%
Line of Duty Act Insurance	1,521.00	1,554.00	1,600.00	\$ (217.29)	\$ 1,383	-15.7%
Legal Services	17,257.11	14,306.77	12,000.00	\$ 3,000.00	\$ 15,000	20.0%
Repairs & Maintenance	10,251.24	7,642.60	-	\$ -	\$ -	
Advertising	-	-	100.00	\$ -	\$ 100	0.0%
Electrical Services	3,838.32	3,317.26	-	\$ -	\$ -	
Computer, Internet & Website	4,598.72	2,568.42	4,700.00	\$ -	\$ 4,700	0.0%
Postage	292.80	318.49	300.00	\$ -	\$ 300	0.0%
Telecommunications	7,670.94	14,688.36	17,000.00	\$ (1,800.00)	\$ 15,200	-11.8%
General Prop Ins (Vehicles)	7,636.00	9,648.00	5,000.00	\$ -	\$ 5,000	0.0%
Mileage Allowance	320.05	98.33	200.00	\$ -	\$ 200	0.0%
Meals and Lodging	85.32	203.53	500.00	\$ -	\$ 500	0.0%
Convention & Education	375.00	2,537.00	3,500.00	\$ (1,400.00)	\$ 2,100	-66.7%
Misc - Discretionary Fund	2,635.62	881.82	500.00	\$ -	\$ 500	0.0%
Books Dues & Subscriptions	5,816.90	3,117.68	6,800.00	\$ -	\$ 6,800	0.0%
Office Supplies	3,833.23	2,650.03	3,100.00	\$ -	\$ 3,100	0.0%
Vehicle Fuels	14,755.99	14,377.44	16,000.00	\$ -	\$ 16,000	0.0%
Vehicle Maintenance/Supplies	24,701.66	19,235.33	15,000.00	\$ -	\$ 15,000	0.0%
Uniforms & Police Supplies	11,993.68	7,824.82	12,000.00	\$ 1,400.00	\$ 13,400	10.4%
Community Events	-	-	1,000.00	\$ -	\$ 1,000	0.0%
Mobile Data Computer Netwk Svc	-	-	10,000.00	\$ -	\$ 10,000	0.0%
Capital Outlay-Machinery/Equip	13,793.88	58,076.00	-	\$ 31,520.00	\$ 31,520	
<b>Total 31100 - POLICE DEPARTMENT</b>	<b>674,352.66</b>	<b>731,643.08</b>	<b>715,900.00</b>	<b>(12,475.99)</b>	<b>\$ 703,424</b>	<b>-1.8%</b>

Attachment: Budget 2018\_ DRAFT\_3-30-17 (3123 : FY2017/2018 Draft Budget Discussion)

	2015 Actual	2016 Actual	2017 Budget	Difference	2018 Budget	Percentage Change
<b>32100 · FIRE &amp; RESCUE</b>					\$ -	
Contributions to other Govt Ent	-	38,801.46	10,000.00		\$ 10,000	0.0%
<b>Total 32100 · FIRE &amp; RESCUE</b>	-	38,801.46	10,000.00		\$ 10,000	0.0%
<b>34100 · BUILDING OFFICIAL</b>	68,507.50	64,577.50	50,000.00	\$ 15,000.00	\$ 65,000	23.1%
<b>Total 03 · PUBLIC SAFETY</b>	<b>742,860.16</b>	<b>835,022.04</b>	<b>775,900.00</b>	<b>2,524.01</b>	<b>\$ 778,424</b>	<b>0.3%</b>
<b>04 · PUBLIC WORKS</b>					\$ -	
<b>43200 · REFUSE COLLECTION</b>					\$ -	
Trash Removal Contract	75,443.76	78,144.68	85,000.00	\$ (7,000.00)	\$ 78,000	-9.0%
<b>Total 43200 · REFUSE COLLECTION</b>	<b>75,443.76</b>	<b>78,144.68</b>	<b>85,000.00</b>	<b>(7,000.00)</b>	<b>\$ 78,000</b>	<b>-9.0%</b>
<b>RENTAL PROPERTY - 14740 Wash St</b>					\$ -	
Repairs/Maintenance Services	3,145.00	-	-		\$ -	
<b>Total RENTAL PROPERTY - 14740 Wash St</b>	<b>3,145.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	
<b>43100 · MAINT OF 15000 Wash St./Grounds</b>					\$ -	
Repairs/Maintenance Services	55,593.83	54,544.94	55,000.00		\$ 55,000	0.0%
Maint Svc Contract-Pest Control	1,790.00	2,100.00	2,000.00		\$ 2,000	0.0%
Maint Svc Contract-Landscaping	33,070.75	32,841.48	30,000.00	\$ 5,000.00	\$ 35,000	14.3%
Maint Svc Contract Snow Removal	9,340.50	23,917.50	4,000.00	\$ 3,000.00	\$ 7,000	42.9%
Maint Svc Cont- Street Cleaning	16,217.21	11,161.50	10,000.00		\$ 10,000	0.0%
Maint Svc Contract - Public Wks	19,836.44	-	-	\$ 15,000.00	\$ 15,000	100.0%
Electric/Gas Services	3,042.52	12,784.17	15,000.00		\$ 15,000	0.0%
Electrical Services-Streetlight	3,489.36	5,424.48	5,500.00		\$ 5,500	0.0%
Water & Sewer Services	232.24	1,191.55	2,000.00		\$ 2,000	0.0%
Janitorial Supplies	850.35	963.41	1,000.00		\$ 1,000	0.0%
Real Estate Taxes		2,274.40	2,500.00		\$ 2,500	0.0%
General Property Insurance	2,800.00	-	-		\$ -	
Capital Outlay-Machinery/Equip	-	28,854.00	-		\$ -	
<b>Total 43100 · MAINT OF 15000 Wash St./Grounds</b>	<b>146,263.20</b>	<b>176,057.43</b>	<b>127,000.00</b>	<b>23,000.00</b>	<b>\$ 150,000</b>	<b>15.3%</b>
<b>43201 · RENTAL PROPERTY - SUITE 110</b>					\$ -	
Electrical Services	3,042.44	-	-		\$ -	
Real Property Taxes	314.80	-	-		\$ -	
Repairs/Maintenance Services	136.00	-	-		\$ -	
Water and Sewer Services	232.22	-	-		\$ -	
<b>Total 43201 · RENTAL PROPERTY - SUITE 110</b>	<b>3,725.46</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	
<b>43202 · RENTAL PROPERTY - SUITE 200</b>					\$ -	
Electrical Services	3,042.46	-	-		\$ -	
Water and Sewer Services	232.19	-	-		\$ -	
<b>Total 43202 · RENTAL PROPERTY - SUITE 200</b>	<b>3,274.65</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	
<b>43203 · RENTAL PROPERTY - SUITE 204</b>					\$ -	
Electrical Services	3,042.39	-	-		\$ -	
Water and Sewer Services	232.15	-	-		\$ -	
<b>Total 43203 · RENTAL PROPERTY - SUITE 204</b>	<b>3,274.54</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	
<b>43204 · RENTAL PROPERTY - 15020 WASH ST</b>					\$ -	
Real Property Taxes	111.13	-	-		\$ -	
<b>Total 43204 · RENTAL PROPERTY - 15020 WASH ST</b>	<b>111.13</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	
<b>43205 · RENTAL PROPERTY-HULFISH HOUSE</b>					\$ -	
Real Property Taxes	452.73	-	-		\$ -	
Repairs/Maintenance Services	1,086.50	-	-		\$ -	
Utilities	164.70	-	-		\$ -	
<b>Total 43205 · RENTAL PROPERTY-HULFISH HOUSE</b>	<b>1,703.93</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	

Attachment: Budget 2018\_ DRAFT\_3-30-17 (3123 : FY2017/2018 Draft Budget Discussion)

	2015 Actual	2016 Actual	2017 Budget	Difference	2018 Budget	Percentage Change
43206 · 14710 WASHINGTON STREET					\$ -	
Electrical Services	376.89	-	-		\$ -	
Gas Services	1,253.68	-	-		\$ -	
Repairs/Maintenance Services	122.25	-	-		\$ -	
<b>Total 43206 · 14710 WASHINGTON STREET</b>	<b>1,752.82</b>	<b>-</b>	<b>-</b>		<b>\$ -</b>	
<b>Total 04 · PUBLIC WORKS</b>	<b>238,694.49</b>	<b>254,202.11</b>	<b>212,000.00</b>	<b>16,000.00</b>	<b>\$ 228,000</b>	<b>7.0%</b>
05 · HEALTH AND WELFARE					\$ -	
Tax Relief for the Elderly	10,163.96	-	-		\$ -	
<b>Total 05 · HEALTH AND WELFARE</b>	<b>10,163.96</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	
07 · PARKS, REC & CULTURAL					\$ -	
71110 · EVENTS					\$ -	
Salaries & Wages					\$ -	
Contractual Services	13,760.07	50,548.50	65,000.00		\$ 65,000	0.0%
71110 · EVENTS - Other					\$ -	
<b>Total 71110 · EVENTS</b>	<b>13,760.07</b>	<b>50,548.50</b>	<b>65,000.00</b>	<b>-</b>	<b>\$ 65,000</b>	<b>0.0%</b>
72200 · MUSEUM					\$ -	
Salaries & Wages - Part Time	18,730.58	-	-	\$ -	\$ -	
FICA/Medicare	1,028.75	-	-	\$ -	\$ -	
VRS	739.20	-	-	\$ -	\$ -	
Health Insurance	2,359.36	-	-	\$ -	\$ -	
Life Insurance	90.75	-	-	\$ -	\$ -	
Disability Insurance	169.40	-	-	\$ -	\$ -	
Unemployment Insurance	175.60	781.00	750.00	\$ -	\$ 750	0.0%
Advertising	2,194.50	-	-	\$ -	\$ -	
Repairs & Maintenance Services	6,442.25	-	-	\$ -	\$ -	
Telecommunications	2,026.66	2,097.20	2,200.00	\$ -	\$ 2,200	0.0%
Convention & Education	131.23	-	500.00	\$ (500.00)	\$ -	
Mileage Allowance	221.24	169.65	200.00	\$ -	\$ 200	0.0%
Books, Dues & Subscriptions	691.66	-	250.00	\$ -	\$ 250	0.0%
Office Supplies	676.80	271.79	250.00	\$ -	\$ 250	0.0%
Electrical Services	591.52	-	-	\$ -	\$ -	
Heating Services	1,234.00	-	-	\$ -	\$ -	
Water & Sewer Services	679.83	-	-	\$ -	\$ -	
Exhibits & Programs	1,666.00	1,502.97	1,500.00	\$ -	\$ 1,500	0.0%
Capital Outlay-Furn/Fixtures	9,955.00	-	-	\$ -	\$ -	
72200 · MUSEUM - Other	295.46	-	-	\$ -	\$ -	
<b>Total 72200 · MUSEUM</b>	<b>50,099.79</b>	<b>4,822.61</b>	<b>5,650.00</b>	<b>\$ (500.00)</b>	<b>\$ 5,150</b>	<b>-9.7%</b>
<b>Total 07 · PARKS, REC &amp; CULTURAL</b>	<b>63,859.86</b>	<b>55,371.11</b>	<b>70,650.00</b>	<b>(500.00)</b>	<b>\$ 70,150</b>	<b>-0.7%</b>

Attachment: Budget 2018\_ DRAFT\_3-30-17 (3123 : FY2017/2018 Draft Budget Discussion)

	2015 Actual	2016 Actual	2017 Budget	Difference	2018 Budget	Percentage Change
<b>08 - COMMUNITY DEVELOPMENT</b>					\$ -	
<b>81100 - PLANNING COMMISSION</b>					\$ -	
Salaries & Wages - Regular	5,750.30	4,838.20	5,000.00		\$ 5,000	0.0%
FICA/Medicare	326.17	224.91	500.00		\$ 500	0.0%
Planning & Eng. Consultants	43,052.00	51,093.00	50,000.00	\$ 60,000.00	\$ 110,000	54.5%
Mileage Allowance	436.69	486.45	500.00		\$ 500	0.0%
Meals & Lodging	804.83	258.31	750.00		\$ 750	0.0%
Convention/Education	1,500.00	1,692.48	2,000.00		\$ 2,000	0.0%
<b>Total 81100 - PLANNING COMMISSION</b>	<b>51,869.99</b>	<b>58,593.35</b>	<b>58,750.00</b>	<b>60,000.00</b>	<b>\$ 118,750</b>	<b>50.5%</b>
<b>81110 - ARCHITECTURAL REVIEW BOARD</b>					\$ -	
Salaries & Wages - Regular	3,090.00	3,445.00	4,000.00		\$ 4,000	0.0%
FICA/Medicare	109.01	150.32	850.00		\$ 850	0.0%
Mileage Allowance	-	-	200.00		\$ 200	0.0%
Meals & Lodging	-	-	300.00		\$ 300	0.0%
Convention & Education	60.00	-	500.00		\$ 500	0.0%
<b>Total 81110 - ARCHITECTURAL REVIEW BOARD</b>	<b>3,259.01</b>	<b>3,595.32</b>	<b>5,850.00</b>		<b>\$ 5,850</b>	<b>0.0%</b>
<b>81120 - BOARD OF ZONING APPEALS</b>					\$ -	
Salaries & Wages - Regular	-	-	-	\$ 1,575.00	\$ 1,575	100.0%
FICA/Medicare	-	-	-	\$ 98.00	\$ 98	100.0%
Mileage Allowance	-	-	-		\$ -	
Meals & Lodging	-	-	-		\$ -	
Convention & Education	-	-	-	\$ 500.00	\$ 500	100.0%
<b>Total 81120 - BOARD OF ZONING APPEALS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 2,173.00</b>	<b>\$ 2,173</b>	<b>100.0%</b>
<b>Total 08 - COMMUNITY DEVELOPMENT</b>	<b>55,129.00</b>	<b>62,188.67</b>	<b>64,600.00</b>	<b>62,173.00</b>	<b>\$ 126,773</b>	<b>49.0%</b>

Attachment: Budget 2018\_ DRAFT\_3-30-17 (3123 : FY2017/2018 Draft Budget Discussion)



	2015 Actual	2016 Actual	2017 Budget	Difference	2018 Budget	Percentage Change
<b>09 · NON-DEPARTMENTAL</b>					\$ -	
<b>95100 · DEBT SERVICE</b>					\$ -	
General Obligation Bond	192,119.63	189,065.02	186,440.00	\$ 45,000.00	\$ 231,440	19.4%
<b>Total 95100 · DEBT SERVICE</b>	<b>192,119.63</b>	<b>189,065.02</b>	<b>186,440.00</b>	<b>45,000.00</b>	<b>\$ 231,440</b>	<b>19.4%</b>
<b>Total 09 · NON-DEPARTMENTAL</b>	<b>192,119.63</b>	<b>189,065.02</b>	<b>186,440.00</b>	<b>45,000.00</b>	<b>\$ 231,440</b>	<b>19.4%</b>
<b>94100 · WASH ST. ENHANCEMENT PROJECT</b>				\$ -	\$ -	
Maintenance/Beautification				\$ -	\$ -	
Street Scape Construction				\$ -	\$ -	
<b>Total 94100 · WASH ST. ENHANCEMENT PROJECT</b>				\$ -	\$ -	
Maintenance/Beautification	1,545.00	4,057.64		\$ -	\$ -	
Street Scape Construction	765,534.51	207,922.84		\$ -	\$ -	
<b>Total 94100 · WASH ST. ENHANCEMENT PROJECT</b>	<b>767,079.51</b>	<b>211,980.48</b>		<b>\$ -</b>	<b>\$ -</b>	
<b>94101 · CABOOSE ENHANCEMENT PROJECT</b>				\$ -	\$ -	
Construction	2,920.48	24,684.50		\$ -	\$ -	
94101 · CABOOSE ENHANCEMENT PROJECT - Other			15,000.00	\$ (4,000.00)	\$ 11,000	-36.4%
<b>Total 94101 · CABOOSE ENHANCEMENT PROJECT</b>	<b>2,920.48</b>	<b>24,684.50</b>	<b>15,000.00</b>	<b>(4,000.00)</b>	<b>\$ 11,000</b>	<b>-36.4%</b>
<b>94102 · HARROVER MASTER PLAN</b>				\$ -	\$ -	
Drafting of Plan	10,462.50			\$ -	\$ -	
Architecture/Engineering Fees		7,912.50		\$ -	\$ -	
Construction		30,080.51		\$ -	\$ -	
94102 · HARROVER MASTER PLAN - Other			150,000.00	\$ (150,000.00)	\$ -	
<b>Total 94102 · HARROVER MASTER PLAN</b>	<b>10,462.50</b>	<b>37,993.01</b>	<b>150,000.00</b>	<b>(150,000.00)</b>	<b>\$ -</b>	
<b>94103 · PEDESTRIAN IMPROVEMENT PROJECT</b>				\$ -	\$ -	
Architectural/Engineering Fees	47,527.00	58,270.00		\$ -	\$ -	
94103 · PEDESTRIAN IMPROVEMENT PROJECT - Other	14,873.00		350,000.00	\$ (83,000.00)	\$ 267,000	-31.1%
<b>Total 94103 · PEDESTRIAN IMPROVEMENT PROJECT</b>	<b>62,400.00</b>	<b>58,270.00</b>	<b>350,000.00</b>	<b>(83,000.00)</b>	<b>\$ 267,000</b>	<b>-31.1%</b>
<b>94105 · PERSONNEL</b>				\$ -	\$ -	
EMPLOYEE BENEFITS				\$ -	\$ -	
6560 · Payroll Processing Fees				\$ -	\$ -	
<b>Total EMPLOYEE BENEFITS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	
<b>Total 94105 · PERSONNEL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	
<b>94106 · TOWN CENTER MASTER PLAN</b>				\$ -	\$ -	
Architectural/Engineering Fees	24,362.51	94,970.90		\$ -	\$ -	
Construction		284,388.86		\$ -	\$ -	
94106 · TOWN CENTER MASTER PLAN - Other			123,360.00	\$ (123,360.00)	\$ -	
<b>Total 94106 · TOWN CENTER MASTER PLAN</b>	<b>24,362.51</b>	<b>379,359.76</b>	<b>123,360.00</b>	<b>(123,360.00)</b>	<b>\$ -</b>	
<b>9610 · General Reserve</b>				\$ (30,000.00)	\$ -	
9610 · General Reserve			30,000.00	\$ (30,000.00)	\$ -	
94201 · Transfer to Capital Imp. Proj.			273,360.00	\$ (273,360.00)	\$ -	
<b>Total 09 NON-DEPARTMENTAL</b>	<b>-</b>	<b>-</b>	<b>273,360.00</b>	<b>(273,360.00)</b>	<b>\$ 598,440</b>	
<b>TOTAL EXPENSES</b>	<b>2,861,386.44</b>	<b>2,853,064.63</b>	<b>2,963,660.00</b>	<b>(470,372.99)</b>	<b>\$ 2,493,287</b>	<b>-18.9%</b>

Attachment: Budget 2018\_ DRAFT\_3-30-17 (3123 : FY2017/2018 Draft Budget Discussion)

	2015 Actual	2016 Actual	2017 Budget	Difference	2018 Budget	Percentage Change
Net Ordinary Income	(107,186.95)	(783,352.57)	(225,000.00)	\$ (303,360.00)	\$ (528,360)	57.4%
Other Income/Expense					\$ -	
Other Income					\$ -	
99000 - Use of Carry-over surplus		-	225,000.00	\$ (225,000.00)	\$ -	
Total Other Income		-	225,000.00	\$ (225,000.00)	\$ -	
Net Other Income		-	225,000.00	\$ (225,000.00)	\$ -	
<b>NET REVENUE/DEFICIT</b>	<b>(107,186.95)</b>	<b>(783,352.57)</b>	<b>-</b>	<b>(528,360.00)</b>	<b>\$ (157,393)</b>	

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